



South Central Los Angeles  
Regional Center  
A partnership of community-based organizations

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
MARCH 22, 2011**

**I. MEMBERS PRESENT:**

Bill West  
Lisa Sanchez  
Anissa McNeil

Karen Washington  
Davina Douthard  
Angela Hunt-James

Desiree' Boykin  
Renett Clough  
Manami Go

**MEMBERS ABSENT:**

Carla Vega  
Guadalupe Barrera

**STAFF PRESENT:**

Dexter Henderson  
Phyllis McClean  
Marsha Mitchell-Bray

Roy Doronila  
Deanna Corbin

Maria Figueroa  
Reuben Lee

**PUBLIC:**

Allan Smith  
Jocelyn Baber-Gant

Veronica Moser

**CALL TO ORDER:**

The March 22, 2011 meeting was called to order by Board President Bill West.

**BOARD ACTION**

Motion To approve: Board of Directors Meeting Minutes of **January 25, 2011**  
(M/S/C: D. Boykin / L. Sanchez/ Unanimous)

**Windes & McClaughry, Accountancy Corporation- Presented.**

(Ron Kulek, Brian Yacker, and Lauren Haverlock, CPA's of Windes & McClaughry presented SCLARC's Audit Report for FY 09-10 and Form 990 for FY 09-10.

Brian Yacker, introduced his partners and explained the role of Windes & McClaughry as it relates to SCLARC. He gave an overview of the audit process and gave a detailed summary of the results of SCLARC's FY 09-10 audit.

The following is a brief summary of Windes & McClaughry's audit results of SCLARC's FY 09-10's financial condition. The report was reviewed with the board and questions received from the board.

Financial Statements – An unqualified opinion will be issued by Windes & McClaughry to SCLARC. Professional standards require we communicate to SCLARC, information related to the audit.

Qualitative Aspects of Accounting Practices- No new accounting policies were adopted and the enforcement of existing policies were not changed during the year ending June 30, 2010. It was noted that there were no transactions entered into by the organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Management Judgments and Accounting Estimates-The auditors reported that the most sensitive estimates affecting the financial statements was the functional allocation of expenses. No significant issues were identified.

Difficulties Encountered in Performing the Audit- The auditors reported that there were no significant difficulties in dealing with management in performing and completing our audit

Disagreements with Management- The auditors reported that there were no disagreements during the course of our audit.

Corrected and Uncorrected Misstatements- The auditors reported that material adjustments detected as a result of audit procedures and corrected by management consisted of adjustments recorded to accrue additional payables and related state claims receivable, state income, and expenses for supplemental claims for expenses paid after June 30, 2010 which apply to the 2009/2010 contract year, and to accrue vacation and leave benefits as of June 30, 2010.

Management Consultations with Other Independent Accountants- The auditors reported there were no consultations with other accountants.

Other Audit Findings or Issues- The auditors discussed a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Center's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

The auditors walked the board through the 990 form to be filed for FY 09-10. Some of the points made regarding the 990 Form were:

- 990 Form must be filed by exempt organizations (non-profit);
- 990 Form is a public document;
- Penalties, Fines or Judgments if you do not comply;
- Risk of IRS Audit;
- 990 Form must be reviewed by the Board of Directors before it is filed.

The auditors reported that there were no significant changes to the 2009, 990 form as compared to the FY-2008 990 form and there were only minor revisions to the 2010 Form.

#### **BOARD ACTION**

Motion To approve: **FY 09-10 Audit Report and FY 09-10 990 Form**  
(M/S/C: A. James-Hunt/ K. Washington/ Unanimous)

#### **BOARD PRESIDENT REPORT: Bill West**

**Board Membership:** Mr. West introduced two new prospective board members:

- Jocelyn Baber-Gant, Autism Advocate
- Joyce Ray – Parent of Lanterman DC Consumer

Ms. Baber-Gant attended the March board meeting. She was introduced and her resume was read by Mr. Henderson

Ms. Joyce Ray was not able to attend and later declined due to other priorities.

**Mr. West** also addressed the need for additional board members. He encouraged everyone in the room to recruit active board members that are willing to serve. Please make your recommendations to any executive committee member or SCLARC's Executive Leadership Team.

**ARCA REPORT- Bill West**

**FINANCIAL REPORT: Roy Doronila**

**Sufficiency of Allocation Report (SOAR)**

**Mr. Doronila** reported that as per the latest SOAR dated March 10, 2011, SCLARC is projecting a total \$115,274,894 in POS as the high estimate. The allocation under amendment B2 is \$116,156,012. This indicates adequate funds in Purchase of Service (POS).

**Statement of Revenue and Expenditure Report**

**Mr. Doronila reported a total projected expenditures in Operations (OPS) of \$20,165,556 and a budget allocation of \$20,165,556 which indicates adequate funding in OPS.**

Mr. Doronila referred to the SOAR amounts for the POS projected expenditure amounts and allocation balance.

**Balance Sheet**

Mr. Doronila reported that our cash position is in good shape. We have adequate cash to fund our operations through the end of June, 2011.

**CONSUMER SERVICES AND FAMILY SUPPORTS- Reuben Lee**

Mr. Lee reported that as of March 31, 2011, SCLARC's current MW enrollment count is 4,439 consumers. Our target enrollment number is 4,296. We are 143 consumers above our target enrollment. Our current enrollment number is in alignment with the Director's directive to add 125 consumers above our target.

I. **REPORTABLE AND NON- REPORTABLE SIRS**

Total Number of SIR e-faxes received: 199

Total Number of SIRs generated in Virtual Chart: 220

# Non- Reportable SIRs received & processed: 168

# Reportable SIRs received from vendors: 52

\*\* Were all written reports submitted within 48 hours of the incident date?

X Yes \_\_\_ No *If no, explain in the Current Status and Challenges section and discuss plan to ensure compliance from vendors*

# Reportable SIRs Transmitted to DDS : 52

\*\* Were all SIRs reported to DDS within two business day of the incident date? X  
Yes \_\_\_ No *If no, explain in the Current Status and Challenges section and discuss your plan to ensure SCLARC's compliance to the regulations.*

# Reportable - Follow ups due this month: 70 # Reportable - Follow ups completed: 70

**VENDOR ADVISORY COMMITTEE: - Davina Douthard (Not Present)**

**CONSUMER ADVISORY COMMITTEE- Desiree Boykin**

Desiree Boykin reported that El Camino College-Torrance will host a SCLARC Day for consumers and parents to provide an overview of college life. Paul and Desiree (CAC members) will present. This is in keeping with the desire to have a CAC Mentor Program to support consumers. Both Desiree and Paul would like to mentor consumers who wish to attend college. Desiree indicated that she graduated from El Camino as well as Cal. State Dominguez and Paul currently attends El Camino. The El Camino SCLARC Day will be held May 4<sup>th</sup>.

A representative from MTA will speak during the March 28, CAC meeting to solicit input for a handbook they are developing for persons with disabilities.

**COMMUNITY SERVICES AND FAMILY SUPPORTS- Marsha Mitchell**

Marsha Mitchell reported that every year, the Department of Developmental Services (DDS) contracts with regional centers in California to serve consumers and families. And, every year DDS looks at how well the regional centers are doing. This report will give you information about your regional center.

Last year, South Central Los Angeles Regional Center (SCLARC) served more than 10,100 consumers. The charts on page 2 tell you about the consumers we serve. You'll also see how well we are doing in meeting our goals and in fulfilling our contract with DDS.

At SCLARC, we want to improve every year, do better than the state average, and meet or exceed the DDS standard. As you can see in this report, we did well in

- Increasing the number of adults living in home settings
- Decreasing the number of adults living in facilities designed to support more than 6 consumers

But, we still need to improve in

- Moving more individuals from large state developmental centers to living options located in the community
- Increasing the number of children living with families
- Decreasing the number of children living in facilities designed to support more than 6 consumers

Seventy-six percent of the adults we support reside in home settings. This is 2.18% higher than the state average. We have fewer adults residing in large facilities than in 2009, but our overall

average is 1.98% higher than the state average. Out of the 10,100 consumers served, only 1.01% resides at the state developmental centers. This is 0.01% more than 2009.

The number of children living in large facilities increased by 0.12% during the past year. The total average for 2010 is 0.28%. This is 0.15% higher than the state average. We continue to contribute part of this to the number of consumers residing in a large facility that specializes in serving children with visual impairments. This particular residential facility provides a very valuable service to visually impaired children; however, due to the number of out-of-area placements it has adversely impacted our performance contract rating in this area. SCLARC also passed both its independent and DDS audits. The agency did not overspend its allocated operations budget, and we successfully participated in the Federal Medicaid Waiver program. SCLARC also completed all of the vendor audits required in the performance contract.

In the future, we will measure how well we are doing in other areas, including:

- Increasing the number of consumers who work,
- Getting better pay for consumers who work,
- Making sure consumers get medical and dental services, and
- Meeting Intake/Assessment and IFSP timelines for children 0-3.

### **EXECUTIVE DIRECTORS REPORT –Dexter Henderson**

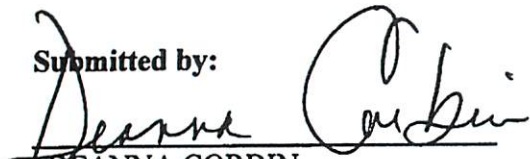
The Executive Director reported a detailed update to the board regarding the state of the state budget process. SCLARC received very good community participation in the Community Town Hall Meetings planned to inform and update the community regarding the status of the budget developments. The Town Hall meetings are also designed to provide the community with the tools necessary to serve as effective advocates for reducing the support of the proposed city for persons with developmental disabilities.

**NO PUBLIC INPUT:**

**Good of the Order**

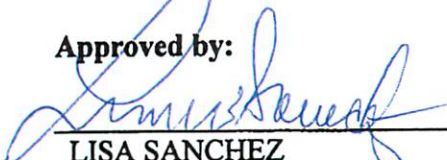
Mr. West adjourned the March 22, meeting at 9:00 pm. Our next meeting will take place on May 24, 2011.

Submitted by:

  
DEANNA CORBIN  
EXECUTIVE SECRETARY

  
DATE

Approved by:

  
LISA SANCHEZ  
BOARD SECRETARY

  
DATE