

APPROVED



South Central Los Angeles  
Regional Center  
for persons with developmental disabilities, etc.

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER  
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**December 13, 2016**

**7:00pm – 9:00pm**

President, Veronica Moser opened the **December 13, 2016 Board Meeting** with roll call:

**Members Present:**

Veronica Moser  
Ascary Navarro  
Sherita Rogers  
Wanda Cathran  
Irene Cortez

Alfredo Farfan  
Teyanna Williams  
Kristen Gozawa  
Irma Nunez

Diana Ugalde-Lara  
Stephanie Arlaud  
DeShawn Kelly  
Ramona Gallegos

**Members Absent:**

Mark Grimes

Sandra Casado

**Staff Present:**

Dexter Henderson  
Marsha Mitchell  
Patricia Jimenez

Roy Doronila  
Reuben Lee

Maura Gibney  
Maria Figueroa

President, Veronica Moser requested the board's approval of the September 27, 2016 minutes.

**BOARD ACTION:**

**To approve SCLARC Board Minutes for September 27, 2016.**

**M/S/C: A. Farfan/ T. Williams/ Unanimous**

**SCLARC BOARD MEMBERSHIP** – Dexter Henderson

Mr. Henderson informed the board of one pending application that will be reviewed by the Executive Committee in their next meeting.

**85<sup>TH</sup> ANNUAL TREE LIGHTING CEREMONY** – Dexter Henderson

Every year a regional center family is selected to go up and light up the tree and this year SCLARC had the honor of having the Rosales family light up the tree for Sacramento's 85<sup>th</sup> Annual Christmas Tree Lighting Ceremony. Twins Alex and Alan were selected by Governor Jerry Brown to light up the tree at the capital. Mr. Henderson gave a brief power presentation to the board.

## **AGENCY DIRECTORS REPORTS**

### **BUDGET UPDATE & FINANCE REPORT** – Roy Doronila

Stephanie Arlaud introduced herself as the chairperson of SCLARC's Finance Committee. She reported to the board that their initial meeting was November 30, 2016.

Roy Doronila presented the *Statement of Revenue and Expenditures*, the *Balance Sheet and the POS Expenditure Projection Report*. The following financial highlights were reported to the board:

The *Statement of Revenue and Expenditure Report* show the agency is projecting a zero balance through the end of the year. In POS we are projecting \$4,399,527 deficit and the reason being SCLARC has not received all of its allocation for the year.

The *Balance Sheet* shows we have \$28,240,459 in cash compared to the same time last year in which the agency had \$14,842,601.

The *POS Expenditure Projection Report* indicates we are projecting our annual estimated Purchase of Service (POS) Expenditures for the current month at \$191,489,527 for the year.

### **COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT** – Marsha Mitchell

Ms. Mitchell reported the following to SCLARC's board:

The Self- Determination meeting was scheduled for December 14, 2016 however due to the holidays they have agreed to postpone until January. She also reported that the waiver will not be signed until sometime in 2017.

The Parent Advisory Committee representatives will meet at SCLARC quarterly.

SCLARC and Friends of SCLARC are partnering with Gabriella Rehabilitation Centre in order to support advocacy and awareness. Michelle Acosta, Director of Programs of the GO Campaign contacted SCLARC requesting to visit the regional center with Brenda Shuma, the Founder and Director of Gabriella's Children's Rehabilitation Centre in Moshi, Tanzania. Gabriella Children's Rehabilitation Centre supports children with disabilities in their physical, social, emotional, and cognitive development. Brenda is a pioneering advocate for the rights of children with disabilities, especially those with autism and other intellectual challenges.

During SCLARC's BOD retreat the board was informed of two positions being offered by SCLARC. A training and diversity specialist and employment first consultant both work plans are described below.

Training and Diversity Specialist work plan:

- Goal 1: Roll-out of LMS and Training Calendar
- Goal 2: New hire training and on-boarding plan

- Goal 3: Current employees: Training and in-service
- Goal 4: Diversity Training
- Goal 5: Managers Training

Employment first consultant work plan:

- Goal 1: Coordinate L.E.A.P
- Goal 2: Employment First (Competitive Integrated Employment (CIE) and Paid internship and Incentive Program (PIP)
- Goal 3: Vendor Training & Technical Assistance
- Goal 4: Consumer Fairs
- Goal 5: Organize Vendor Work Group
- Goal 6: Organize Business Advisory Group
- Goal 7: Compile a job bank
- Goal 8: Collaborative Relationship Development
- Goal 9: Data Collection

Ms. Mitchell gave a brief summary on CMS Home and Community – Based Services (HCBS) provider proposals. SCLARC received a total of 87 proposals from 21 vendors. By February 2017, DDS will notify regional centers of the concept proposals selected for funding. Proposals selected by DDS will require additional information to receive final project approval by April 30, 2017.

### **CONSUMER AND SUPPORT SERVICES REPORT** – Reuben Lee

Mr. Lee presented the board with SCLARC's Caseload Ratio. As of March 1, 2016, SCLARC did not meet the required average caseload ratio in the following categories: Medicaid Waiver, age 36 months and under and all others. Mr. Lee explained that the following will be done to meet caseload ratios:

1. Request additional resources (funding) in the form of Grants
2. Hire additional staff
3. Redistribute caseloads
4. Meet Federal Mandates First – 1:62 Ratio
5. Have a floater for uncovered cases
6. Reduce the time it takes to hire new staff

Mr. Lee presented California Code of Regulations Title 17 which explains housing financial involvement and responsibilities. The Consumer Services Committee is working on developing a policy to help consumers for housing funding. The plan will be presented to the board and once approved sent to the Department of Developmental Services (DDS) for approval.

### **CONSUMER ADVISORY REPORT** – Ascarry Navarro

No Report

**FUND DEVELOPMENT COMMITTEE UPDATE** – Maura Gibney

Ms. Gibney presented the board with SCLARC's Strategic Plan with modifications suggested at SCLARC's BOD retreat.

**BOARD ACTION:**

**To approve SCLARC's Strategic Plan with modifications if needed in the future.**

**M/S/C: A. Farfan/ T. Williams/ Unanimous**

**OVERVIEW & UPDATE of DISPARITY FUNDING** – Maura Gibney

Ms. Gibney presented the board with Disparity Proposals approved by DDS. The following disparity proposals were approved by DDS:

1. Expand Navigator Program
2. Develop New Service Providers
3. Cultural Competency Training
4. Informational Outreach Campaign

Ms. Gibney also informed the board of today's DDS approval for an Outreach Service Coordinator position. This coordinator will work with the early start department and the early developmental screening program to conduct outreach, education, and assessment of children and families in need of intervention services.

**NEW BUSINESS:**

Mr. Doronila presented the board with the A-5 amendment for the FY 14-15 allocation. This allocation is adding \$644,000 in POS and \$98,000 in CPP for a total of \$742,000.

**BOARD ACTION:**

**To approve the A-5 amendment for FY 14-15 allocation.**

**M/S/C: I. Cortez/ W. Cathran/ Unanimous**

Ms. Gibney asked for the board's approval to accept a gift agreement between Renee Tims of Wright Road, Inc and SCLARC. Ms. Tims made a commitment to SCLARC's Charitable Fund Program for \$100,000 over the next 5 years

**BOARD ACTION:**

**To approve the gift agreement between Renee Tims of Wright Road, Inc. and SCLARC.**

**M/S/C: A. Farfan/ W. Cathran/ Unanimous**

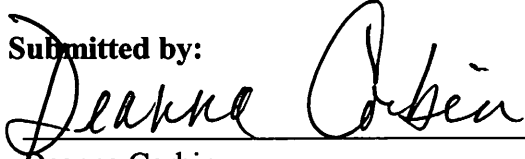
**ADJOURNMENT:**


President, Veronica Moser then adjourned the December 13, 2016 Board of Directors Meeting at 9:00pm.

**NEXT MEETING:**

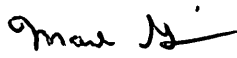
The next SCLARC Board of Directors meeting will be held on January 24, 2017, at SCLARC, 2500 South Western Ave. 4<sup>th</sup> Floor Legacy Community Room.

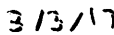
Submitted by:

  
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Deanna Corbin  
Executive Secretary

  
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Date

Approved by:

  
\_\_\_\_\_  
Mark Grimes  
Board Secretary

  
\_\_\_\_\_  
Date