

Approved



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
MINUTES OF THE BOARD OF DIRECTORS MEETING**

**May 24, 2016
7:00pm – 9:00pm**

President, Ana Da Silva opened the **May 24, 2016 Board Meeting** with roll call:

Members Present:

Ana Da Silva
Mireya Romero
Alyssa Jackson
Stephanie Arlaud

Lara Okunubi
Sandra Casado
Karen Washington

Diana Ugalde
Teyanna Williams
Alfredo Rubalcava

Members Absent:

Mark Grimes

Veronica Moser

Alfredo Farfan

Staff Present:

Dexter Henderson
Marsha Mitchell
Maura Gibney

Reuben Lee
Deanna Corbin

Roy Doronila
Maria Figueroa

President, Ana Da Silva requested the board's approval of the January 26, 2016 and March 22, 2016 minutes with the following corrections:

- To Remove Teyanna Williams from the March 22 Meeting as being present

BOARD ACTION:

To approve SCLARC Board Minutes for January 26, 2016 and March 22, 2016 with corrections indicated.

M/S/C: L. Okunubi/ T. Williams/ Unanimous

SCLARC BOARD MEMBERSHIP – Ana Da Silva

Ms. Da Silva asked for the board's approval to accept Stephanie Arlaud and Alfredo Rubalcava as SCLARC's new board members.

BOARD ACTION:

To approve Stephanie Arlaud and Alfredo Rubalcava as SCLARC's new board members.

M/S/C: M. Romero/ T. Williams/ Unanimous

AGENCY DIRECTORS REPORTS

BUDGET UPDATE & FINANCE REPORT – Roy Doronila

Roy Doronila presented the **Balance Sheet**, the **Statement of Revenue and Expenditures**, and the **POS Expenditure Projection Report**. The following financial highlights were reported to the board:

The *Balance Sheet* shows we have \$20,055,050 in cash compared to the same time last year the agency only had \$13,010,908.

The *Statement of Revenue and Expenditure Report* show the agency is projecting \$546,296 surplus in POS. We expect to have a balanced budget in Operations.

The *POS Expenditure Projection Report* indicates we are projecting our annual estimated Purchase of Service (POS) Expenditures for the current month at a high estimate of \$161,748,087.

COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT –Marsha Mitchell

Marsha Mitchell presented the SCLARC BOD with an update of the Consumer Service Committee and Self-Determination. She reported the following to the board:

The Consumer Service Committee met Monday, May 16 and was attended by the chair, Mrs. Romero, and SCLARC staff Mr. Lee and Ms. Mitchell. An update was provided to the committee regarding self-determination. If you visit our website www.sclarc.org you will find information on how to become part of self-determination. The program came into law in 2013 but because federal monies are involved we are going back and forth with this date for the waiver to make sense for California and this hasn't happened yet. What we are currently waiting on is for the Feds to sign off on the waiver.

SCLARC has a total of 108 consumers to participate in the self-determination program which is a pilot program for the first three years after the waiver is signed. The statewide allotment is 2500, SCLARC's allotment of those 2500 slots is 108. Allotments will happen at the department level so that regional centers can't be seen as being biased in terms of who is able to participate. The choices will be done by demographics, diagnosis, age, geographic and catchment areas. After the third year anyone who is interested in becoming a part of Self-Determination can ask to be moved into the program.

Lastly, we talked about our Parent Advisory Committee which meets the second Monday of the month. It consists of our parent groups throughout our catchment area. Right now we have 5 very strong groups that are represented by parents whom represent about 1200-1500 parents through their respective group. The PAC was an outgrow of our town hall meetings where we give POS data reports every year.

CONSUMER AND SUPPORT SERVICES REPORT – Reuben Lee

The following are the preliminary findings of the DDS Audit:

RECORDS REVIEW (2 findings out of 1147 ITEMS)

1. 2.2 *Choice form is signed by consumer but not dated*
2. 2.13a and 2.13 b *Missing quarterly*

TCM FINDINGS (to be determined)

There were discrepancies found between the ID notes that were transmitted to DDS and the ID notes that SCLARC has on record. Auditor did state that the ID notes described case management activities and we used the M codes accurately for administrative tasks.

SIR FINDINGS:

1. 100 % - SCLARC reported SIRs to DDS within two working days.
2. 2 Vendors did not report SIR to RC in a timely manner.

SC INTERVIEWS:

The interviews with 8 SCs went well.

NHR FINDINGS:

100 % - all reports were done in a timely manner

30 – 60 – 90 DAY VISITS FOR DC MOVERS

100 % - all reports were done in a timely manner

VENDOR ADVISORY COMMITTEE REPORT - Lara Okunubi

Last month the VAC invited Bruce Harold from State Council of Developmental Disability (SCDD). The VAC is looking forward to inviting other people to enhance their professional competency on how to transform from what has been done for the past 25-30 years. The VAC is currently working with Chamber of Commerce to see how they are able to host a job fair as well.

Ms. Okunubi also spoke briefly about the transition of the VAC and having a change in the membership. The VAC has three tiers of membership, every vendor is automatically a member of the VAC then there are 15 members selected by SCLARC to serve on the committee and four person elected by the committee as officers and full representation. The VAC is 5 member board, the chair person, vice chair, treasurer, secretary, and parliamentarian.

CONSUMER ADVISORY COMMITTEE REPORT - Desiree Boykin/Alyssa Jackson

Ms. Boykin provided the board with an overview of ARCA Consumer Advisory Committee.

Ms. Jackson gave an update on two Consumer Advisory Committee meetings held April 25, 2016 and May 23, 2016. The next scheduled CAC meeting is scheduled for June 6, 2016.

Executive Directors Report - Dexter Henderson

Mr. Henderson provided the board with an update concerning *the State Budget for FY 16-17* as well as the VAC applications for nominations.

Mr. Henderson asked for the board's approval of Kelli Marsh, Denise Torrey and Karina Andrade to become VAC members for a two year term.

BOARD ACTION:

To approve Kelli Marsh, Denise Torrey, and Karina Andrade for a two year term as VAC members.

M/S/C: L. Okunubi/ S. Casado/ Unanimous

Mr. Henderson reported to the board that the FY 16-17 is going to be one of the best years for regional centers. There has been a 16.7% increase over the prior year because of the MCO. The increase will be used in the following:

- 7.5% will be used for salaries and benefits for both vendors and for staff
- 2.5% will be used for administrative cost
- 5% will be used for supported living and independent living programs
- 5% will be used for in home and out of home respite programs and transportation

New Business: - Maura Gibney

- Strategic planning

Ms. Gibney asked for the board's approval for an interim strategic plan to have in place to be able to respond to funders who are asking for SCLARC's strategic plan.

BOARD ACTION:

The board has approved to move forward with the planning of a strategic plan for SCLARC.

M/S/C: L. Okunubi/ A. Rubalcava/ Unanimous

ADJOURNMENT:

Vice President, Ana Da Silva then adjourned the May 24, 2016 Board of Directors Meeting at 9:00pm.

NEXT MEETING:

The next SCLARC Board of Directors meeting will be held on July 26, 2016, at SCLARC, 2500 South Western Ave. 4th Floor Legacy Community Room.

Submitted by:

Deanna Corbin
Deanna Corbin
Executive Secretary

7/26/14
Date

Approved by:

Mark Grimes
Mark Grimes
Board Secretary

3/3/17
Date