



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
MINUTES OF THE BOARD OF DIRECTORS MEETING**

September 26, 2017

7:00pm – 9:00pm

President, Veronica Moser opened the **September 26, 2017 Board Meeting** with roll call:

Members Present:

| | | |
|-------------------|-----------------|------------------|
| Veronica Moser | Irma Nunez | Stephanie Arlaud |
| Mark Grimes | Ramona Gallegos | Diana Ugalde |
| Alfredo Farfan | Sherita Rogers | DeShawn Kelly |
| John Wagoner | Ascary Navarro | Jesus Murillo |
| Eduardo Rodriguez | Javier Cortez | |

Members Absent:

| | | |
|---------------|---------------|----------------|
| DeShawn Kelly | Wanda Cathran | Kristen Gozawa |
|---------------|---------------|----------------|

Staff Present:

| | | | | | |
|------------------|------------------|-----------------|----------------|-----------------|-------|
| Dexter Henderson | Reuben Lee | Marsha Mitchell | Maricel Cruzat | Roy Doronila | |
| Deanna Corbin | Patricia Jimenez | Jesse Rocha | Jenice Turner | Maura Gibney | Maria |
| Figueroa | Crystal Smith | Mireya Romero | Chris Arroyo | Valeria Salceda | |

Public: (From sign in sheet)

| | | | | |
|-------------------|-----------------|-----------------|-------------------|-------|
| Denise Thornquest | Maria Moreno | Maricela Donate | Rubi Saldana | |
| Sandra Manchelli | Beatriz Herrera | Marta Alvarado | Alicia Cortez | Maria |
| Lopez | Alicia Valello | Aida M. Surtcar | Martha Gonzalez | |
| Angelica Orellana | Maria Verdugo | Dora Vasquez | Karina Saldana | |
| Manuel Rodriguez | Cesar Pichardo | Azucena Aguglar | Margot Urruta | |
| Veronica Gonzalez | Elisa Chavez | Maria Cruz | Avelino Hernandez | |
| Adela Mazariegos | Chris Arroyo | Daysi Funes | | |

President, Veronica Moser requested the board's approval of the July 25, 2017 Board Minutes as presented.

BOARD ACTION:

To Approve SCLARC Board Minutes of July 25, 2017.

M/S/C: I. Nunez/ A. Farfan/Unanimous

SCLARC BOARD MEMBERSHIP–Veronica Moser

Ms. Moser provided the board with a brief background of new board members Jesus Murillo, Eduardo Rodriguez and Javier Cortez. Mr. Murillo is a SCLARC parent and active community member. Mr. Rodriguez is a self- employed Angelino and a committed advocate for his three loved ones with special needs. Mr. Cortez is a proud parent of two children who are served by SCLARC.

BOARD ACTION:

To approve Jesus Murillo, Eduardo Rodriguez and Javier Cortez as board members.

M/S/C: M. Grimes/A. Farfan/ Unanimous

President, Veronica Moser turned the meeting over to Vice President, Mark Grimes due to having to leave the board meeting early.

EXECUTIVE COMMITTEE REPORT – Mark Grimes

No report.

CONSUMER ADVISORY COMMITTEE -Ascary Navarro

Mr. Navarro gave an update on two Consumer Advisory Committee (CAC) meetings held August 28, 2017 and September 25, 2017.

The CAC meeting is held on the fourth Monday of each month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

CONSUMER SERVICES COMMITTEE–Sherita Rogers

Consumer Services Committee (CSC) Chair, Sherita spoke briefly regarding their meeting held September 11, 2017. She informed the board that the committee went over respite guidelines with Reuben Lee and Jesse Rocha. The committee also went over the Performance Contract hearing with Kim Bowie and approved the goals that were set forth. Lastly, they were presented with information regarding Children’s Hospital Partnership by Maria Figueroa and Crystal Smith.

The CSC meeting is held the second Monday of each month from 6:00pm – 7:30pm at SCLARC, 2500 S. Western Avenue, 4th Floor Legacy Community Room 435.

FINANCE COMMITTEE – Stephanie Arlaud

Ms. Arlaud informed the board about SCLARC's new independent auditors Crowe Horwarth. A committee was created to help select the new auditors. The committee consisted of two board members Kristen Gozawa, Stephanie Arlaud and two SCLARC staff members CFO, Roy Doronila and Controller, Robert Johnson.

Although four firms submitted proposals, Crowe Horwarth was selected as SCLARC's new independent auditors. The key points in favor of the selection were: that they have regional center experience, they are currently auditors for Inland Regional Center and Orange County Regional Center. They have excellent recommendations from other regional centers and they apply advanced audit techniques, utilizing sophisticated computer software and tools and have exceptional communication skills.

The finance committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

BOARD ACTION:

To approve Crowe Horwarth as SCLARC's new auditors.

M/S/C: D. Kelly/ A. Farfan/ Unanimous

VENDOR ADVISORY COMMITTEE – John Wagoner

Mr. Wagoner, VAC Chairperson informed the board regarding the VAC fair scheduled for October 26, 2017 at the USC Town & Gown. He also shared that the VAC will be hosting a consumer appreciation breakfast at the USC Town & Gown with a date to be determined.

The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

AGENCY DIRECTORS REPORTS

BUDGET UPDATE & FINANCE REPORT – Roy Doronila

Roy Doronila presented the Statement of Revenue and Expenditures, the Balance Sheet and the POS Expenditure Projection Report. He said that in interest of time, he would submit the reports to the board for their review. If they have any questions he asked that they email me or call him.

COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT – Marsha Mitchell

Ms. Mitchell informed the board that although the Performance Contract was submitted to both the CSC and CAC there was a miscommunication from the Department of Developmental Services (DDS). Regional Centers were told to choose two measures for employment when in fact nine were supposed to be selected. Although, SCLARC has submitted its draft plan, all regional centers have been given an extended deadline of December to add the 7 additional measures. Due to this, the Performance Contract will be presented at our next board meeting in November.

Additionally, Ms. Mitchell informed the board that SCLARC was approached by DDS to host a Train the Trainer Event. It's a two day event that will be held at SCLARC Wednesday, September 26 and Thursday, September 27, 2017. The first event is only for regional center staff in the Southern California area and the second day is for community groups. She informed the board that although SCLARC is hosting the event we have no control over the agenda or training material. However, once the information is shared with us we will make sure it is shared with the full board, parent groups and everyone that is currently on the Self Determination list.

The Self Determination meeting is held the second Wednesday of every other month from 6:00pm – 8:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

CONSUMER AND SUPPORT SERVICES REPORT– Reuben Lee/Jesse Rocha

Mr. Lee provided the board with the *Revision of Respite Services and Purchase of Services Policies/per WIC 4686.5* for informational purposes only. He reported the following to the board:

The purpose of this correspondence is to ensure regional centers are aware of and will take proactive steps to inform their community of the repeal of Welfare and Institutions Code section 4686.5. Currently, regional centers are limited to purchasing no more than 90 hours per quarter of in-home respite and 21 days of out-of-home respite for a family, unless an exemption is granted. Effective January 1, 2018, these limits on the purchase of respite services will no longer apply.

In addition to conducting proactive outreach, regional centers should revise their respite Services purchase of service policies, and submit them to DDS, no later than November 1, 2017, for review and approval to be effective January 1, 2018.

PUBLIC INPUT:

- Chris Arroyo-
Mr. Arroyo shared that he is a little confused about the policy being revised and the board not approving it. Additionally, he indicated that under section G it indicates that respite is not intended for kids who are enrolled in school. The point I will like to make is that the SCDD has received this issue in our office before. Sometimes people like to take classes to relax and the purpose of respite is for people to relax. So I just wanted you to take that into consideration.

CLINICAL SERVICES – MaricelCruzat

Ms. Cruzat provided the board with a brief overview of Early Start (ES) Eligibility Criteria, Early Start Case Management and DDS Audit Findings.

Infants and toddlers from birth to age 36 months may be eligible for early intervention services through Early Start if, through documented evaluation and assessment, they meet one of the criteria listed below:

- have a developmental delay of at least 33% in one or more areas of either cognitive, communication, social or emotional, adaptive, or physical and motor development including vision and hearing; or
- have an established risk condition of known etiology, with a high probability of resulting in delayed development; or
- be considered at high risk of having a substantial developmental disability due to a combination of two or more risk factors of which are diagnosed by qualified personnel

JANUARY – JULY 2017
EARLY START INTAKE REFERRALS

| MONTH | REFERRALS RECEIVED | INTAKES COMPLETED | DETERMINED ELIGIBLE |
|--------------|---------------------------|--------------------------|----------------------------|
| Jan | 276 | 196 | 175 |
| Feb | 286 | 188 | 151 |
| Mar | 334 | 234 | 235 |
| April | 274 | 205 | 162 |
| May | 298 | 222 | 207 |
| June | 269 | 207 | 148 |
| July | 292 | 191 | 216 |
| TOTAL | 2029 | 1443 | 1294 |

Average of 289 referrals per month
 Average of 206 intakes per month
 Average of 184 cases per month sent to case management units

Areas SCLARC Did Well

- Parent’s consent was obtained prior to the initial evaluation and assessment.
- An evaluation of eligible infants and toddlers was completed to determine the level of functioning in all five developmental domains, including health, hearing and vision.
- IFSP documents the frequency and length of each session for all early intervention services.
- LEA representative was invited to the Transition Conference when exiting Early Start.
- IFSP includes the services necessary to meet the needs of the child and the family.

Areas SCLARC Need a Plan of Correction

- Initial IFSP's not completed within the 45 day deadline
- Evaluations not being completed during the intake process.
- Delay in services identified on the IFSPs – not within the 45 days of the date the IFSP was signed by parent
- Therapy services not being provided in natural environment

DISPARITY DATA (Informational Only) – Maura Gibney

Ms. Gibney provided the board with a brief update regarding the status of SCLARC's disparity projects. She advised the board that DDS released their notice for this year's disparity funding. We do plan on reapplying and part of our plan is to ask DDS for continued funding for some of our current projects. Also we do plan on applying for new projects to address disparity. Since we just received this information we are still working on developing our plan. I do hope to give the board an update soon. We will be visiting the VAC, CAC and PAC to gather their input on any of our proposed projects.

EXECUTIVE DIRECTOR REPORT - Dexter Henderson

No report.

PUBLIC INPUT:

- Maria Lopez-
I would like to first of all welcome the new members of the board of directors. We have a lot of faith and hope that you will do an excellent job. Once again we didn't have enough agendas. We need that to be taken into consideration and to always prepare for the public. Additionally, we hope that the new office space can be located in the City of Downey since most of the public here is from the City of Downey and we would all benefit from it.
- Daysi Funes-
Unfortunately, Daysi was unable to attend but she gave me a letter that she would like me to give to the executive director. I also have another letter from Martha Alvarado who is waiting for her case to be resolved.
- Rubi Saldana-
Turned in documents to the board to be included in the next board meeting.
- Aida M. Surtcar-
I am asking for support for my son and for you to assist me with respite hours. I am a single mother and I need the help of the regional center.
- Martha Alvarado-
Ms. Alvarado read and left a letter for Mr. Henderson asking him for assistance regarding mediation.

- Chris Arroyo-
Wanted to inform the board that SCDD is continuing to offer trainings on a regular basis and flyers are available.
- Maria Verdugo-
I am here present today because I am absolutely worried for my daughter's future. Although my daughter has been diagnosed with autism and mental retardation, for whatever reason the regional center has not wanted to accept her diagnosis. This is my second evaluation for my daughter and the support of the service that she so much needs and will be able to make a difference in her growth and future. Again, for now I have to go to mediation and/or a hearing to appeal. I ask Mr. Henderson for your support.
- I come today because my daughter has two kids, one with autism and the other with ADHD. I know that I get paid to take care of them but inside the home. However, the kid wants to go outside and play. Unfortunately, since my daughter goes from therapy to therapy she is unable to take him. I would like the regional center to assist my daughter and have someone take him out.
- Dora Vasquez
I want to support what Martha Alvarado has just stated. I have a child with autism. I am currently appealing my case but I see that in the process there are certain policies that are unclear. I would like for the regional to review its policies and for them to be based on our children's needs.

ADJOURNMENT: VicePresident, Mark Grimesadjourned the September 26, 2017 Board of Directors Meeting at 9:00pm.

NEXT MEETING:

The next SCLARC Board of Directors meeting will be held on November 14, 2017 at SCLARC, 2500 S. Western Avenue, GSM Auditorium.

Submitted by:

Deanna Corbin
Executive Secretary

Date

Approved by:

Stephanie Arlaud
Board Secretary

Date