



South Central Los Angeles
Regional Center
for persons with developmental disabilities, inc.

**SOUTH CENTRAL LOS ANGELES REGIONAL CENTER
MINUTES OF THE BOARD OF DIRECTORS MEETING
Bell Community Center
July 24, 2018
7:00pm – 9:00pm**

President, Alfredo Farfan opened the **July 24, 2018 Board Meeting** with roll call:

Members Present:

Alfredo Farfan	Irma Nunez	Sherita Rogers	
Stephanie Arlaud	Ramona Gallegos	Diana Ugalde	Wanda
Cathran	Ascary Navarro	Jesus Murillo	
Teyanna Williams			

Members Absent:

Kristen Gozawa	Mark Grimes	Javier Cortez	Eduardo
Rodriguez	DeShawn Kelly	John Wagoner	

Staff Present:

Dexter Henderson	Robert Johnson	Marsha Mitchell	Maricel Cruzat	Jesse Rocha
Deanna Corbin	Patricia Jimenez	Maura Gibney	Karmell Walker	Kimberly Bernardez
Joseph Velasquez	Kyla Lee	Jenice Turner	Desiree Boykin	Valeria Salceda
Chris Soto	Jennifer Carter	Adriana Colon		

Public: (From sign in sheet)

Amanda Arambola	Maria L. Dimas	Maria Gasea	Soo Lee	Maria Lopez
Marta Alvarado	Maria C. Moreno	Sandra Marckell	Maria Cruz	Juana Avila
Martha Rodriguez	Magali Ochoa	Sofia Cervantes	Ivette Arriaga	Karina Saldana
Ruby Saldana	Silvia Diaz	Ana Pineda		

President, Alfredo Farfan requested the board's approval of the May 22, 2018.

BOARD ACTION:

**To Approve SCLARC Board Minutes of May 22, 2018.
M/S/C: T. Williams/ W. Cathran/Unanimous**

Mr. Farfan presented the board with Eduardo Rodriguez resignation letter. Mr. Farfan asked for the board's approval to accept Mr. Rodriguez resignation. He encouraged the community to submit an application if interested in joining the board.

BOARD ACTION:

To Approve the resignation of board member Eduardo Rodriguez.

M/S/C: I. Nunez/ S. Arlaud/ Unanimous

Mr. Farfan informed the board and public about two positions available to join the board of director's. He encouraged the public to go to the website www.sclarc.org download the application and be a service to the community.

EXECUTIVE COMMITTEE REPORT – Alfredo Farfan

Mr. Farfan reported that the executive committee did not meet prior to the board meeting.

CONSUMER ADVISORY COMMITTEE - Ascary Navarro

Mr. Navarro announced that during the month of June the CAC had guest speakers Cristina Valadez and Emilia Crawdy from LA Walk. They spoke about walking safely and exploring the community. On June 1st and 3rd Desiree, Allan and myself went to the People First conference and they talked about the do's and don'ts of working. In the month of July our guest from Westside Regional Center, Linda Butler and Esther Calcy discussed the importance of having independence. They discussed their experiences from living in a group home to finding apartments. The next CAC meeting is scheduled for August 27, 2018 at 10am in the Legacy Community Room 4th floor. Lastly, he encouraged the people to join the CAC.

The CAC meeting is held on the fourth Monday of each month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

CONSUMER SERVICES COMMITTEE– Sherita Rogers

Ms. Rogers recapped on the June 11, 2018 Consumer Services Committee meeting. Ms. Rogers provided the board with a brief update regarding the Consumer Employment Fair, Banneker High School Meet and Greet, LVN Respite Exception Policy, Cultural Competency Training for Staff and Self Determination.

The CSC meeting is held the second Monday of each month from 6:00pm – 7:30pm at SCLARC, 2500 S. Western Avenue, 4th Floor Legacy Community Room 435.

FINANCE COMMITTEE – Stephanie Arlaud, Chair

Ms. Arlaud informed the board that the Finance Committee met last Wednesday and advised the board that Robert Johnson will be reporting on Roy Doronila's behalf.

The finance committee meets on the third Wednesday, of every other month, the week prior to SCLARC's BOD meeting.

VENDOR ADVISORY COMMITTEE – Martha Rodriguez

Treasurer of VAC, Martha Rodriguez presented the board with a few announcements regarding the VAC. Ms. Rodriguez informed the board about the upcoming Vendor Mixer taking place tomorrow at Radisson USC from 6:00pm – 8:00pm. She also announced that the Emergency Preparedness Training is scheduled for August 25, 2018 at SCLARC from 9:00am – 12:00pm. Finally, she announced that they are currently working on the upcoming 2018 Vendor Fair upcoming in October.

The VAC meets the second Wednesday of every month from 10:00am – 12:00pm at SCLARC, 2500 S. Western Avenue, 4th Floor, Legacy Community Room 435.

AGENCY DIRECTORS REPORTS

BUDGET UPDATE & FINANCE REPORT – Robert Johnson

Robert Johnson presented the Statement of Revenue and Expenditures, the Balance Sheet, the POS Expenditure Projection Report. The following financial highlights were reported to the board:

The Statement of Revenue and Expenditure Report show the agency is projecting a balanced budget in operations. In POS we are projecting a \$912,623 surplus.

The Balance Sheet shows we have \$1,897,641 in cash compared to the same time last year when the agency had \$8,007,492.

The POS Expenditure Projection Report indicates our current month projection for our annual estimated Purchase of Service (POS) Expenditures totals \$219,781,394.

COMMUNITY SERVICES AND FAMILY SUPPORTS REPORT – Marsha Mitchell

Chris Soto presented the board a timeline for Self-Determination. He reported the following to the board:

- Federal Funding Approval June 7, 2018.
- Individual Budgets – Target Completion: August 15, 2018
- Financial Management Services (FMS) – Target for Completion: August 31, 2018
- Independent Facilitators – Target for Completion: August 31, 2018
- Participant Selection – Target for Completion: October 1, 2018

- Home and Community-Based “Settings” Requirements – Target for Completion: October 31, 2018
- Orientation Material – Target for Completion: October 31, 2018

In addition Mr. Soto informed the board that SCLARC currently has 178 people who are on the Self-Determination list. Mr. Soto also shared on the increase of slots being available from 107 to 110. As part of an effort to increase outreach SCLARC is partnering with the Parent Advisory Committee to do the presentations in the community.

Ms. Mitchell introduced Sheryl Kataoka, Jan Smith, Soo Lee, and Ivette Becerra from Mind the Gap an autism intervention research network for behavioral health (AIR-B). They presented the following to the board:

Highlights of the Partnership

- Active partners in free annual autism community conference
- Consistent participation in community workgroup meetings
- Focus groups led to development of parent support group in Leimert Park; supported by PAC
- Lunch & Learn event for RC consumers
- Shared information about community resources and latest updates

Phase I (Year 1)

Tailoring the Intervention

- **Focus groups with parents and Staff**
 - Conducted March 2016
 - Findings shared July 2016; used to build MTG and support other RC initiatives
- **Collaborate via community workgroup meetings to finalize intervention protocol**
 - Monthly meetings at Healthy African American Families in Leimert Park
 - Monthly check-in meetings with SCLARC

Phase 2 (Years 2-5)

Mind the Gap (MTG)

Goal: to decrease the time between autism diagnosis and accessing autism specific services through a parent coaching model

Pilot (Year 2): 7 families participated, adaptations made to intervention and eligibility criteria for the **full-scale study (years 3-5, current)**

Topics Covered: What is ASD, Navigating the System, Child Advocacy, Coping with Stress, Communication Development

- Coaching by experienced parents of children with ASD
- Offered in English, Spanish and Korean

Time Commitment:

- 1 year in total for each participant
- 3 months of intervention (12 sessions) + monthly check-in for 9 months

Who can participate?

1. Child must be 2-8 years
2. Child must have an ASD diagnosis or ASD education eligibility
3. Child must have received, be currently receiving or on a waitlist for autism-specific services (e.g., ABA, autism-only classrooms)
4. Family income must be under 250% of the federal guidelines of poverty rate

CONSUMER AND SUPPORT SERVICES REPORT – Jesse Rocha

Mr. Rocha reported regarding the Self-Determination Program Staff Update. He reported the following to the board:

- Staff identified and initial training completed trained
PM: Adriana Colon – SCs: Brittaney Bernard and Rocio Rodriguez
PM: Crystal Chavez Washington – SCs: Carla Galvan and Ashton Green
PM: Naomi Hagel – SCs: Maria Barragan and Tami Summerville
- Trained Program Managers and Team Leaders on SDP Overview
- Continue to add families who are interested
- Follow DDS timelines and guidelines
- Develop SCLARC's SDP guidelines and protocols
- Develop SmartChart to assist with SDP implementation and tracking
- Self Determination scheduled to begin late Fall of 2018

Mr. Rocha and Ms. Cruzat presented the board and public with the Caseload Ratios & SCLARC Staff presentation. (see attachment)

Public Input

➤ Mathew (Member at Pathways)

His concern was regarding the flexibility and work environment to help consumers go to other job sites versus going to one site once per month. Pathways use to offer the flexibility to be able to go to different job sites everyday but recently changed it to only being able to go to one site per month. In addition, Mathew mentioned that Pathways should be assisting them with resume and submitting applications, however, feels as though he hasn't received much help. He also asked whether Pathways only assists with career opportunities and not just placement.

Mr. Henderson advised Mathew that the regional center will raise his concerns with Pathways. Mr. Henderson also explained to the consumer that SCLARC currently has about 20 different vendors that assist consumers prepare for jobs and to identify opportunities in the community. He also advised the consumer to speak with Pathways directly.

➤ Amanda Arambula-

Good evening, I wanted to speak to you in terms of the coordinators but I will hold off on that. I want a round of applause for the parents that are here supporting us. I would also like to give a round of applause to Jesse, Valeria, Chris, and Marsha who have been an amazing help to me. I want to let parents know that together we can and advise other parents of services available.

➤ Martha Alvarado-

Good evening, I have a question. Mr. Rocha mentioned that every manager has 15 service coordinators under their department. I would like to request that if in the other agenda you give data as to how many consumers are under each service coordinator. Is extremely difficult to get in contact with them, they don't return your calls, and their responses in regards to the IPP's are irrelevant. So I would like a list of how many consumers are under each service coordinator.

Mr. Henderson advised the parent that these numbers where presented in the Caseload Ratios presentation. However, believes that this question is more concerning how service coordinators maintain the currency and accuracy of that information. He advised that in the next board meeting a presentation will be given to show as to why some of the information may not be accurate.

➤ Sofia Cervantes-

Ms. Cervantes announced to the board and public that she is the new State Council. In addition, advised parents interested in the seats available for Self-Determination speak to her after the board meeting.

Mr. Farfan invited the parents to a meet and greet with the board after the board meeting.

ADJOURNMENT: President, Alfredo Farfan adjourned the July 24, 2018 Board of Directors Meeting at 9:00pm.

NEXT MEETING:

The next SCLARC Board of Directors meeting will be held on September 25, 2018 at SCLARC 2500 S. Western Ave., Los Angeles, CA 90018.

Submitted by:

Deanna Corbin
Executive Assistant

Date

Approved by:

Irma Nunez
Board Secretary

Date