

***SCLARC BOARD OF DIRECTORS MEETING
MINUTES OF
DECEMBER 11, 2012***

A regular meeting of the Board of Directors of South Central Los Angeles Regional Center (SCLARC) was held on December 11, 2012 at 7 p.m. at the corporation's place of business, 650 West Adams Blvd., Los Angeles, CA 90007

Members Present: Lisa Sanchez, Karen Washington, Alan McDowell, Rennett Clough, Sandra Casado, Claudia Hernandez, and Joycelyn Baber-Gant

Members Absent: Ana DaSilva, John Harris, Manami Go, Veronica Moser

Staff Present: Dexter Henderson, Deanna Corbin, Roy Doronila, Reuben Lee, Marsha Mitchell, Phyllis McClean, Maria Figueroa, and Georgina Mendoza

Public: Ms. Williamson

1. CALL TO ORDER.

The December 11, 2012 Board of Directors Meeting was called to order by Lisa Sanchez, SCLARC Board President at 7:00 p.m.

3. BOARD ACTION.

SCLARC Board of Directors Minutes of July 24, 2012 and the minutes of September 23, 2012 were approved as presented. (M/S/C) Sandra Casado/Claudia Hernandez/Unanimous

4. BOARD MEMBERSHIP - Dexter Henderson

Dexter Henderson presented the issue of SCLARC's board composition being out of compliance. DDS reviewed the board's composition via a survey and determined that SCLARC was out of compliance with requirements contained in WIC section 4622 including (1) **Skills/Expertise** (Public Relations expertise), (2) **Geographic & Ethnic Representation** (Hispanic community under represented), and (3) **Board Members with Developmental Disabilities** (does not reflect at least 25% consumer representation). SCLARC is required to demonstrate compliance and provide a plan to DDS in writing by December 14, 2012. In addition, a follow-up status report is required to be submitted to DDS by March 29, 2013.

SCLARC responded to DDS on December 10, 2012 indicating that we agreed that we are in non-compliance with respect to Hispanic representation, as well as not having a person on board with public relations background. We indicated that the board is currently seeking to fill 4 vacancies, and will work to include a public relations expert and at least two Hispanic representatives.

Two Hispanic candidates have already interviewed for board membership. These 2 gentlemen have indicated interest in joining the board. They are very dynamic young men who will be very good to the board. The reason they have not been brought on board is because the new

Board Executive Committee has requested to interview both prior to the full board. Recruitment for board vacancies will continue, and an update will be provided in the next board meeting.

5. COMMITTEE AND DIRECTOR UPDATES/REPORTS.

ARCA Report - Dexter Henderson

None presented (no meetings in Nov-Dec).

Budget and Finance Report - Roy Doronila

Roy Doronila presented the POS Expenditure Projection Summary, the Statement of Revenue and Expenditures, and the Balance Sheet for month ending October 31, 2012 (FY 2012-13). The following financial highlights were reported to the board. There was increase in the projected POS expenditures in the amount of \$298,054 as a result of higher late billings that are now being projected. The current projected expenditures exceed our initial budget allocation (D1) in the amount of \$12,479,851 in regular POS and \$3,676,800 in CPP. The main reason for this variance is the fact that SCLARC has not received all of the budgeted funds from the State. It is anticipated that the majority of the shortfall will be covered in the D2 Allocation for both POS and CPP. We are not treating this shortfall as a budget deficit for that reason. Our current cash position indicates adequate balance to pay for budgeted expenditures. Staff's outlook remains positive the rest of the fiscal year.

State Draft Audit Report - Roy Doronila

The State Draft Audit Report with SCLARC's response was presented by CFO, Roy Doronila. SCLARC agrees that findings 1-3 need to be addressed, but disagrees with DDS recommendations for these findings. Attached is the draft report and SCLARC's response for the record. The staff concludes that this was one of SCLARC best audit reports. This was also confirmed by the head auditor from the State.

Consumer and Support Services Report (CSS) - Reuben Lee

Reuben Lee presented the latest on the Perinatal Program, this is a contract with the County of Los Angeles to provide case management services to women who have children and who also have a drug dependency. According to Mr. Lee, the agency has been doing this for 25 years. Sometime in June of 2012, SCLARC was notified that the county had made drastic cuts in rates for the upcoming year. Numerous communications in the form of telephone calls and letters were made, and we attempted to engage the County so we can explain what this reduction meant to SCLARC and how we can remedy the situation because the new rate is below our cost for this program. We meet with the County and the matter was just a misunderstanding because the rate provided to us was actually per 15 minutes compared to \$19 dollars per hour.

Caseload Ratios - Reuben Lee

Mr. Lee also presented the latest on Caseload Ratios. Each year the state requires the Regional Center to submit their caseload ratio; the number of individuals assigned to a Service

Coordinator (SC). The state has certain mandated ratios that we have to adhere too. The ratio is 1-62 for Early Start (Consumers 0-2,11 years old) and Medicaid Waiver, all others are 1-65. Medicaid Waiver funds are special monies that we receive Federal Government through the State to provide case management services to a certain group of consumers. If you don't meet this ratio, you have to do what is called a plan of corrective action (POCA). Part of the POCA includes holding a public meeting to discuss the different ways that we can meet our ratios. A public meeting was held October 23rd here at SCLARC, and the recommendations were to meet Federal mandates First – 1:62 ratio, create MW SCs/Unit, Hire New Staff, Hire Associates, Hire MSWs, Reduce Number of MW Nurses, and Weigh Caseload based on Contacts/SIRs.

Lisa Sanchez commented that we are waiting on a response from DDS based on the plan that had been written. Part of the plan requires for SCLARC to hire additional staff but it also states that there are not enough funds to do that, so it's contradictory. Per Mr. Lee, basically the amount of funds we have to allocate for case management services do not cover the amount required for a Service Coordinator.

Vendor Advisory Committee Report (VAC) - John Harris

John Harris was not present.

Consumer Advisory Committee Report (CAC) - Alan McDowell

Alan McDowell expressed that they will be continuing with the "PowerPoint on Relationships" presentation. Mr. Henderson commented that the relationship document was fantastic! A very good document; He asked if help and/or support was needed in disseminating the document and if anyone can just go online to view the report?

CAC has extended their membership. Desiree talks to people online via her website; she advocates and provides hope to many.

Community and Family Support Report (CFS)

Marsha Mitchell presented on the highlights of SCLARC's Newsletter (see attached). She mentioned that this fiscal year they were pushing for advertisements in various newsletters.

She was also happy to receive positive feedback from community members about the information Kiosk that was placed in the Baldwin Hills Crenshaw Plaza on October, 15, 2012.

She commended Mr. Henderson for his 25 years of service and outstanding leadership.

Executive Director Report

Dexter Henderson presented the latest on the plan to acquire a permanent headquarters for SCLARC. The plan has been discussed by the Board over the past 10 years, and today the Los Angeles City Council finally approved all building permits/entitlements for the building. We anticipate that after some more bureaucratic administrative paperwork, possibly by March or first part of April, construction should begin and 18 months after we should be celebrating

some sort of ribbon cutting ceremony.

At today's hearing SCLARC had a contingency of about 30 representatives that were prepared to provide support for the project, however due to the Council's schedule we were unable to provide a formal presentation. Bernard Parks, City Councilman was apologetic to us for being unable to hear our presentation, however he gave his assurance that our project proposal will pass. SCLARC appreciates all the support from the Los Angeles City Council, Vendors, and Staff.

Mr. Henderson also reiterated on the new requirement that the term "Mental Retardation" was replaced with "Intellectual Disability." This matter will be presented to the Board for recommendations as to how it will be implemented at SCLARC in the future.

7. PUBLIC INPUT.

Ms. Williamson had requested to speak to the Board about a specific consumer issue. The Board responded that they have to adjourn to Executive Session to hear Ms. Williamson comments and concerns regarding her son.

8. MEETING MOVED TO EXECUTIVE SESSION


9. ADJOURNMENT OF BOARD MEETING AT 8:30 P.M.

There being no further business, the meeting was adjourned by Lisa Sanchez.

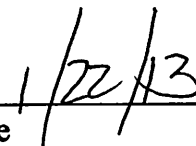
10. NEXT MEETING:

The next SCLARC Board of Directors meeting will be held on January 22, 2013, at 7 P.M., at the corporation's place of business.

Submitted by:

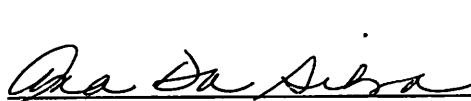


Deanna Corbin
Executive Secretary




Date

Approved by:



Ana Dasilva
Board Secretary



Date